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Welcome

Dear 1st year PhD students,

Welcome to the Institute of Chemical Biology (ICB) Centre for Doctoral Training (CDT)! Most of you, who have just completed their MRes year, will already be familiar with many of the centre's procedures and activities. But whether you already know your way round or are completely new to the CDT, this booklet should act as a valuable resource giving you an overview of what to expect in the coming year and beyond.

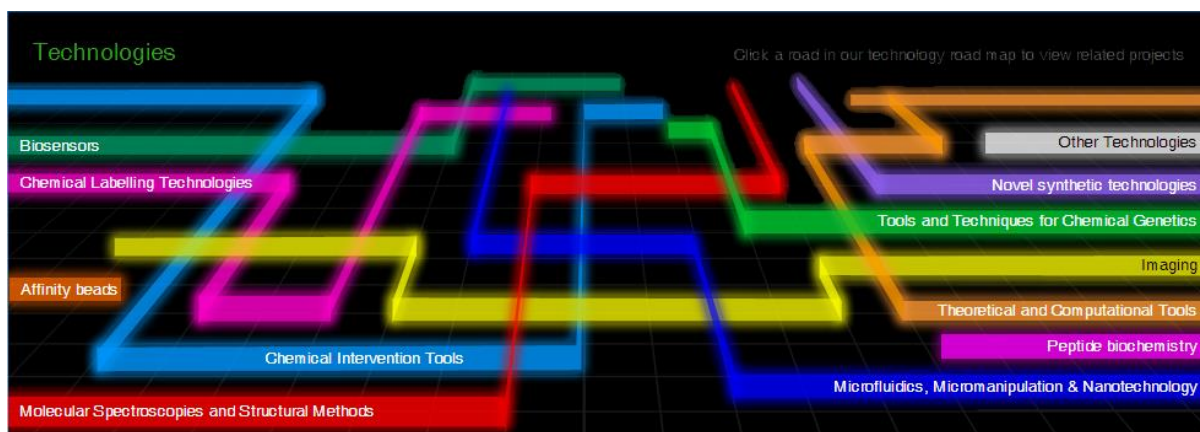
Drs Oscar Ces, Rudiger Woscholski and Laura Barter
ICB CDT director and deputy directors

2015 1st Year PhD Student Cohort

- | | |
|--------------------------|------------------------|
| 1. Caitlin Brown | 9. Haris Khan |
| 2. Rebekah Byford | 10. Matt Leivers |
| 3. Stelios Chatzimichail | 11. Oliver Levers |
| 4. Juan Eiros-Zamora | 12. Ruhina Miller |
| 5. Theodore Flack | 13. Eloise Morecroft |
| 6. James Hindley | 14. Nattawadee Panyain |
| 7. Max Hodges | 15. Jonathan Rains |
| 8. William Joyce | 16. Charlie Saunders |
| | 17. Toni Semmence |

Cohort Building

Your PhD projects were all reviewed by the ICB Research Board, a multidisciplinary panel of 24 scientists. This is to ensure the project's scientific remit, quality and suitability for a PhD. In addition, all projects were required to demonstrate synergy with other existing CDT projects, i.e. there will be overlaps with other projects, e.g. with respect to techniques used or the biological systems studied. See our website to find synergistic projects <http://www.icb-cdt.co.uk/research/technologies>



The interactions that these synergies will stimulate with the other cohort members and in fact with all other ICB CDT students will present you with exciting opportunities for collaboration.

During your PhD you will have the chance to take part in a variety of activities, ranging from bespoke transferable skills courses through to Dragons Den type entrepreneurship competitions.

Not only is there a network of other ICB CDT students, but Imperial wide there are other CDTs you can interact with. There is the jointly organized Festival of Science and an annual newsletter.

Important Dates in October 2015

MONDAY 5th October

Please collect your Welcome Pack containing important information from Doris Pappoe, Department of Chemistry, Student Services Centre, Level 2, Room 258.

Day One Safety Induction and ID Cards (only for new students, CDT students who did an MRes won't need this)

- Your supervisor or nominee will give you a Day One Safety Induction and complete the Induction form that you will find in your Welcome Pack with you.
- If you did not upload your photo online during registration, please take the completed Induction form and your output screenshot that you printed to Security Reception in Sherfield Building, Ground level, where your photo will be taken for your ID card.
- Return the Day One Induction form to your supervisor or nominee.
- If you uploaded your photo online during your registration, your ID Card may be ready for collection from Doris Pappoe, Department of Chemistry, Student Services Centre, Level 2 Room 258

10.00 Introduction & Welcome Meeting for ICB MRes Students
Postgraduate Common Room, 231, Chemistry

by Oscar Ces, Rudiger Woscholski and Laura Barter

NOTE: 1st year students who haven't done an MRes and would like to attend MRes taught elements in the coming year should attend as well.

11.30 Introduction & Welcome Meeting for ICB 1st year PhD Students

Postgraduate Common Room, 231, Chemistry

by Oscar Ces, Rudiger Woscholski and Laura Barter

12.00 ICB Informal Lunch

Postgraduate Common Room, 231, Chemistry

Informal lunch for all ICB members: welcome the new students and network with supervisors.

16:15 Provost's Welcome Talk for PG Research students

Great Hall, Level 2, Sherfield Building

This will consist of a short talk from the Provost, the Director of the Graduate School and the President of Graduate Students' Union.

TUESDAY 6th of October

Fresher's Fair 2015 from 11:00 am

It's the largest event of the year for Imperial students to find out about what activities and opportunities there are at Imperial. Imperial has over 340 Clubs, Societies & Projects and over half of our students are a member of one or more.

THURSDAY 8th October

Safety Induction/ Safety Talks

This is important! If you haven't done this yet, you won't be able to start in the lab. Students who did an MRes will have completed this already. See also:

<https://share.imperial.ac.uk/fons/operations/safety/chemistry/SitePages/Home.aspx>

12.00 – 13:00 Safety Talks - Primary Induction

14.00 – 16.00 Basic Laboratory Safety

16:30 – 17:00 Hazard Explosion Lecture by Dr James Wilton-Ely

All 3 sessions will take place in the Pippard LT, Sherfield Building, Level 5

FRIDAY 9th October

Department of Chemistry Welcome Presentation

14:00 – 15:40 Department of Chemistry Welcome Presentation

Lecture Theatre D, RCS1 building, Level 2

Head of Department welcome talk, Introduction to Professional Skill Courses talk, Introduction to the Library facilities talk and Cohort Building talk. The welcome talk and presentation will be led by the Director of PG Studies, Dr Tim Albrecht including

introductions from the PG Tutors; Dr Rob Davies, Prof Keith Willison and the PG Student Reps.

The talks will be followed by some food and drinks in the PG Common Room, 231, Chemistry Department, Level 2.

FRIDAY 16th October

CDT Welcome Party

17:00 – 20:00 CDT Welcome Party

EPSRC Centers for Doctoral Training, 4th Floor, Central Library

This is a welcoming party for all new students (MRes and PhDs) that are entering one of the 12 EPSRC CDT's that are hosted in Imperial College. Check out the other CDT's here: <http://www3.imperial.ac.uk/centresfordoctoraltraining/>

FRIDAY 23rd October

Research students' President Welcome

16:00 – 17:00 Research students' President welcome

Marquee, Queen's Lawn

This is a welcome to all research students at Imperial and will consist of a Provost's Welcome for Postgraduate research students, a welcome from the Graduate School (Professor Sue Gibson) and a talk on Professional Skills Training for doctoral students (De Janet de Wilde).

For a general Imperial College Postgraduate Timetable, please visit

<https://www.imperial.ac.uk/students/new-students/welcome-week/postgraduate/>

For more information about starting your studies at Imperial College, please visit

<http://www.imperial.ac.uk/students/new-students/>

Please also note that you are part of Imperial's Graduate School, which is officially looking after your PG experience and training at Imperial College:

<http://www.imperial.ac.uk/study/pg/graduate-school/>

Important Dates and links for 2015/2016 - ICB CDT Events

All important and mandatory events will be listed on the website <http://www.icb-cdt.co.uk/events>

For convenience, there is an additional ICB Calendar for all CDT students. It's strongly recommended that you check it frequently as it will be constantly updated as and when dates become available.

<http://exchange.imperial.ac.uk/owa/calendar/e.rosivatz@imperial.ac.uk/ICB/calendar.html>

All ICB events and deadlines are/will be listed in the calendar and the target cohort is indicated in the subject line of each event in brackets (e.g. [All] or [1st yr PhD] etc.).

The departmental deadlines (e.g. due dates for assessment reports etc.) are going to be listed as well, but we cannot guarantee their accuracy and it is recommended that you should double check with Doris Pappoe's information sent out by email.

Please pay attention to **all Chemistry departmental deadlines and events!** These dates and events are compulsory! Always read and follow emails from Doris Pappoe!

Download the PG Research Student Handbook and find all PG Chemistry info on:

<http://www.imperial.ac.uk/chemistry/postgraduate/postgraduate-life/>

Example of important deadlines:

- Initial Research Plan submission to blackboard
- Six monthly progress report submission
- Early Stage Assessment (ESA) Review (at 9 months)
- Late Stage Assessment (LSA) Review (at 18 months)

Transferable Skills Courses

It is compulsory to attend all ICB transferable skills courses. If you cannot attend you will need to let us know the reason well in advance and you will have to find a suitable substitute from the Grad School's Transferable Skills Course programme; details can be found here:

Wed 6 April – Fri 8 April 2015

Science Communication Course for 1st & 2nd year PhD students.

It is run as a joint course with a Warwick CDT (MOAC) over 3 days. . It will take place at Imperial and the BBC (note, the studio times are in the evenings). You will make your own science radio programme.

Career Planning Course for 2nd PhD year students

To be confirmed. Usually, 3 days residential in May.

Mon 7 December – Thu 10 December 2015

Decision making course for 3rd year PhD students

Cumberland Lodge, Windsor Great Park. Joint course with MOAC.

Informal Lunches

These are regular networking opportunities for all ICB members: meet other students and supervisors over a buffet lunch. The CDT Director and deputy directors usually take the opportunity to make important announcements during these events. Next one:

Monday 5 October

12:00 – 13:00 New Entry's Welcome Informal Lunch

Postgraduate Common Room, 231, Chemistry

ICB Colloquia

These must be attended by all ICB members, both staff and supervisors. Any absences should be emailed to Erika beforehand and agreed with Oscar, Laura or Rudiger.

There are usually 3 colloquia per year (December, March and June) which are run jointly with UCL and King's college. The venues will be alternating. The ICB has a budget to bring overseas speakers to Imperial, so please send us your wish list of international speakers and we will do everything we can to bring them over.

The next joint Chemical Biology Colloquium with King's College and UCL will take place in autumn/winter 2015, date and place tbc.

Joint CDT Conference

PhD students from CDTs in Oxford, Glasgow, UCL, Warwick and Imperial jointly present their research at this annual conference, which is entirely organized by the students. This coming academic year it's Warwick's turn to host it. It will take place around mid-**June 2016**.

MRes Conference

The ICB MRes conference takes place in September, and is an opportunity for all MRes students to showcase their research achievements during the past year. All ICB CDT students are expected to attend this event. 1st and 2nd year ICB PhD students will chair and write reports on various sessions, and will also act as a mentor to assist the MRes students. This is usually followed by the ICB Summer Party with quiz.

Other Events

Career Seminars, CDT Festival of Science, ICB Christmas Party,...

CDT Students' Budget

Travel Budget

Each **EPSRC and Industry funded** CDT student has a **£1000** travel budget over the entire PhD. It may be spent on conference travel and accommodation, conference fees, summer schools etc. The

budget is held by Natalia and if you want to claim for your travel, please fill in an expense claim form and hand it to her with receipts (not older than 3 month).

<http://www3.imperial.ac.uk/portal/pls/portal/live/docs/1/2519906.PDF>

Good record keeping is essential; please keep a spread sheet with your expenses claimed and a copy of the receipts before handing the originals over.

Consumables budget

Each **EPSRC and Industry funded** CDT student has a consumables budget of **£3000** per year, which is transferred each year to your supervisors' CDT consumables accounts. You should speak to your supervisors about it, as we encourage students to manage their own budget. Request ICIS access to the account by completing the online form:

<http://www.imperial.ac.uk/admin-services/ict/self-service/admin-systems/icis/request-access-modules/purchasing/>

Good record keeping is absolutely vital for this account, as all your supervisor's CDT students' consumables money is held in the same account. There are no means to distinguish who spent the money retrospectively, other than from your own records. So please keep an exact spending record every time you order and do not overspend your allocation. I will request the records on a regular basis.

ICB CDT Website

icb-cdt.co.uk

Every CDT student has a profile on this website. See <http://www.icb-cdt.co.uk/students/student-profiles>. By default the project abstract, supervisor information and Technologies will be displayed if you navigate to your profile. If you would like your biography, publications, a new mug-shot or any other changes displayed, just email Natalia.

NEW students – please email your mugshot to Natalia

Follow us on Twitter @icbcdt and LinkedIn



Twitter:

<https://twitter.com/icbcdt>



LinkedIn:

<https://www.linkedin.com/groups/Institute-Chemical-Biology-Imperial-College-6709421/about>

Important Contacts

Academic Mentor

Prof. Sophia Yaliraki: s.yaliraki@imperial.ac.uk

ICB-CDT Contacts

Director:	Dr Oscar Ces: o.ces@imperial.ac.uk
Deputy Director:	Dr Rudiger Woscholski: r.woscholski@imperial.ac.uk
Deputy Director:	Dr Laura Barter: l.barter@imperial.ac.uk
Project Manager:	Dr Natalia Goehring: n.goehring@imperial.ac.uk

Information correct on 30/09/2015